

SOLEBURY TOWNSHIP Baseball & Softball Association



2026 Safety Manual



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Mission Statement of Solebury Baseball and Softball Association (SBSA)

The SBSA is a non-profit organization run by volunteers whose mission is to provide the opportunity for our community's children to learn the games of baseball and softball in a safe and friendly environment in which they can thrive.

"Where Kids Count More Than Runs"

LETTER FROM THE PRESIDENT

Dear Managers, Coaches, and Umpires:

Welcome to another fun and exciting season at the Solebury Baseball and Softball Association (SBSA) and thank you for volunteering your time!

Each year, in an effort to help ensure you understand and are able to comply with our safety standards, our Director of Safety updates and improves the League Safety Manual for your use. This is a resource for the important safety factors that every volunteer should know.

This reference guide provides you with Emergency Phone Numbers, the Accident Reporting Procedure and forms, the Weather Guidelines and Emergency Plan, reminders on First Aid Priorities, and Safety Flyers on Hydration, Asthma, and Bat Safety.

We encourage you to read the guide, and to print a copy to keep with you when you are at the fields. We also welcome any suggestions that you have to further improve safety within our league.

PLEASE NOTE: This safety manual was compiled based on many of the guidelines set forth by A Safety Awareness Program (ASAP) sponsored by Little League International, as well as feedback from our in-house program.

Some of the changes that have been made over the years to the Solebury program include:

- 5 MPH traffic signs and pedestrian crossing signs at Laurel Park
- Improved parking and traffic plan at Laurel Park
- Mandatory CPR, first aid, and safety training for managers, coaches, and board members
- Mandatory safety training and pre-game inspection of field and equipment for umpires
- Well-stocked first aid kits and AED (Automated External Defibrillator)
- Notification process for weather emergencies
- Equipment improvements
- Parents' responsibilities and code of conduct

We thank you for your participation and for helping us make Solebury Baseball and Softball as safe, instructional, and enjoyable as possible!

Regards,

Chris Sincavage, President SBSA

For questions, please contact the program at: Soleburytwpbbaseballsoftball@gmail.com

EMERGENCY PHONE NUMBERS

Police/Fire Emergency: 911 Non-Emergency, Police: 215-297-8201 Non-Emergency, Fire: 215-862-2692	PECO: 800-841-4141 Doylestown Hospital: 215-345-2200 St. Mary's Medical Center: 215-710-2000
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SOLEBURY LITTLE LEAGUE BOARD MEMBERS

EXECUTIVE BOARD	COMMISSIONERS
President: Chris Sincavage	Majors Commissioner: Ken Bernard
Vice President: Doug DeAlmo	Minors Commissioners: James Strizki
Secretary: Rob Sim	Rookie Commissioner: Justin Matthews
Treasurer: Ken Dominski	Tee-Ball Commissioner:
Director of Umpires: Joe Kellogg	Travel & Tournament Commissioner: Josh Brinkley
Director of Facilities: Chris Sincavage	8U Softball Commissioner: Lou Persichetti/Lauren Talvet
Director of Equipment: Robert Daniele	10U Softball Commissioner: Lou Persichetti/Lauren Talvet
Director of Safety: Ken Bernard	12U Softball Commissioner: Steve Blais

Public Relations: Jeanine Brinkley and Elizabeth Gabrielson
Web Master: Rob Sim
Concession Stand Director: Kim Wilson

SOLEBURY LITTLE LEAGUE EMAIL ADDRESS

For any questions, concerns, information, or any other business, please email:

soleburytwpbasesballsoftball@gmail.com

All Accident Notification Forms should also be sent to this email address

SAFETY CODE

- Responsibility for Safety procedures should be that of an adult member of SBSA.
- Managers, coaches, umpires, and board members must attend the league's safety training program.
- Managers and coaches must also attend the league's fundamentals training.
- Managers, coaches, and board members must attend the league's CPR, AED, and First Aid Training or must already be certified through his/her place of employment, etc. Documentation must be provided. First aid kits and manuals are issued to each team manager. Extra supplies can be found at the concession stand. A complete first aid kit and AED is located in the shed next to the snack stand: Access code is 3-4-3-4.
- Only players, managers, coaches, and umpires are permitted on the playing field or in the dugout during games and practice sessions. NO EXCEPTIONS!
- Responsibility for keeping bats and loose equipment off the field of play should be that of a player assigned for this purpose or the team's manager/coaches.
- During warm-up drills, players should be spaced so that no one is endangered by wild throws or missed catches.
- All pre-game warm-ups should be performed within the confines of the playing field or designated areas (soccer fields) and not within areas that are frequented by spectators.
- All fields must be inspected by the home team prior to game play. Common sense – look for rocks, glass, etc.
- There is no on-deck circle for any of the fields. This is official Little League policy and should be strictly enforced by all coaches and parents. Swinging bats and loitering behind the backstop during play on any field is not permitted by the home team or visitors and may result in ejection of those involved.
- Batters must wear Little League-approved protective helmets during batting practice and games.
- Softball Pitchers in divisions 10U – 15U must wear softball fielder's face mask while pitching during practices and games. League to provide two units per team.
- Softball Infielders in divisions 10U - 12U must wear softball fielder's face mask while fielding during practices and games. League to provide two units per team.
- Catcher must wear catcher's helmet, mask, throat guard, long model chest protector, shin guards, and protective cup with athletic supporter at all times for all practices and games (this includes warming up pitchers). No Exceptions!
- Coaches should encourage all male players to wear protective cups and supporters for practices and games. Due to rotation of positions, all players are encouraged to wear heart guards.
- Head-first slides are not permitted, except when runner is returning to a base.
- Player must not wear watches, rings, pins, or metallic items during games and practices. Medical alert tags are an exception.

LITTLE LEAGUE INSURANCE

The Little League Insurance Program is designed to provide protection to all participants at the most economical cost to the local league. The Little League Player Accident Policy is an excess coverage, accident-only plan, to be used as a supplement to other insurance carried under a family policy or insurance provided by parent's employer. If there is no primary coverage, Little League insurance will provide benefits for eligible charges, up to Usual and Customary allowances for our area, after a \$50.00 deductible per claim, up to the maximum stated benefits. This plan makes it possible to offer exceptional, affordable protection with assurance to parents that adequate coverage is in force for all chartered and insured Little League approved programs and events. If your child sustains a covered injury while taking part in a scheduled Little League Baseball or Softball game or practice, here is how the insurance works:

1. The Little League Baseball and Softball accident notification form must be completed by parents (if the claimant is under 19 years of age) and a league official and forwarded directly to Little League Headquarters within 20 days after the accident. A photocopy of the form should be made and kept by the parent/claimant. Initial medical/dental treatment must be rendered within 30 days of the Little League accident.
2. Itemized bills, including description of service, date of service, procedure and diagnosis codes for medical services/supplies and/or other documentation related to a claim for benefits are to be provided within 90 days after the accident. In no event shall such proof be furnished later than 12 months from the date the initial medical expense was incurred.
3. When other insurance is present, claimant must forward copies of the Explanation of Benefits or Notice/Letter of Denial for each charge directly to Little League Headquarters, even if the charges do not exceed the deductible of the primary insurance program.
4. Policy provides benefits for eligible medical expenses incurred within 52 weeks of the accident, subject to Excess Coverage and Exclusion provisions of the plan.
5. Limited deferred medical/dental benefits may be available for necessary treatment after the 52-week time limit when:
 - Deferred medical benefits apply when necessary treatment requiring the removal of a pin/plate, applied to transfix a bone in the year of injury, or scar tissue removal, after the 52-week time limit is required. Little League insurance will pay the Reasonable Expense incurred, subject to the Policy's maximum limit of \$100,000 for any one injury to any one Insured. However, in no event will any benefit be paid under this provision for any expenses incurred more than 24 months from the date the injury was sustained.
 - If the Insured incurs Injury, to sound, natural teeth and Necessary Treatment requires treatment for that Injury be postponed to a date more than 52 weeks after the injury due to, but not limited to, the physiological changes of a growing child, the Company will pay the lesser of: (1) a maximum of \$1,500 or (2) Reasonable Expenses incurred for the deferred dental treatment. Reasonable Expenses incurred for deferred dental treatment are only covered if they are incurred on or before the Insured's 23rd birthday. Reasonable Expenses incurred for deferred root canal therapy are only covered if they are incurred within 104 weeks after the date the Injury occurs. No payment will be made for deferred treatment unless the Physician submits written certification, within 52 weeks after the accident, that the treatment must be postponed for the above stated reasons. Benefits are payable subject to the Excess Coverage and the Exclusions provisions of the Policy.

WEATHER GUIDELINES

Overview

If someone is struck by lightning:

- People struck by lightning carry no electrical charge and can be handled safely.
- Call 9-1-1 for help immediately.
- The injured person has received an electrical shock and may be burned, both where they were struck and where the electricity left their body. Check for burns in both places. Being struck by lightning can also cause nervous system damage, broken bones, and loss of hearing or eyesight.
- Give first aid. If breathing has stopped, begin rescue breathing. If the heart has stopped beating, begin CPR.

*Procedures for **ALL** coaches to follow:*

- Keep up-to-date on each day's weather updates and reports for game and practice days.
- Reliable sources for this information are: NOAA weather radio, local media, the Weather Channel, and weather.com Each provides up-to-date weather information. WeatherBug is the app Little League uses to track lightning strikes within a ten mile radius.
- Postpone/cancel all activities promptly. DO NOT wait for rain. FACT: Most people struck by lightning are not in the rain.
- Know the difference between a "watch" and a "warning."
 - **Severe thunderstorm watch:** Conditions are conducive to the development of severe thunderstorms in and close to the watch area.
 - **Severe thunderstorm warning:** A thunderstorm has actually been observed and indicated by the radar and is occurring or imminent in the warning area.

LIGHTNING:

- Clear the fields immediately - all players should take shelter in vehicles.
- Wait 30 minutes before returning to play after the last sign of lightning activity in the area.
- If an SBSA board member is available, they will make the decision as to whether play can resume.
- If an SBSA board member is **not** available, a Senior Umpire will make the decision as to whether play can resume.
- If neither an SBSA board member nor a Senior Umpire is available, all head coaches must be in accordance with the agreement to return to the field in order for play to resume.

THUNDER:

- Clear the fields immediately - all players should take shelter in vehicles.
- Wait 30 minutes before returning to play after the last audible sound of thunder in the area.
- If an SBSA board member is available, they will make the decision as to whether play can resume.
- If an SBSA board member is **not** available, a Senior Umpire will make the decision as to whether play can resume.
- If neither an SBSA board member nor a Senior Umpire is available, all head coaches must be in accordance with the agreement to return to the field in order for play to resume.

EMERGENCY PLAN

The most important help you can provide to a victim who is seriously injured is to call for professional medical help. Make the call quickly, preferably from a cell phone near the injured person. If this is not possible, send someone else to make the call from a nearby phone. Be sure that you or another caller follows these steps:

- First dial 9-1-1
- Give the dispatcher the necessary information. Answer any questions that he or she might ask. Most dispatchers will ask for:
 - The exact location or address of the emergency. Include the name of the city or town, nearby intersections, landmarks, etc., as well as the field name and location of the facility.
 - Laurel Park address in Solebury, PA: 6640 Laurel Road 18938 Cross-streets: Suga and Laurel Roads. It is several blocks west of Route 263, just off of Suga Rd.
 - New Hope-Solebury (NH-S) School Fields #4 (MS Softball) #5 (Varsity Softball) in New Hope, PA: 180 West Bridge St. 18938
 - The telephone number from which the call is being made.
 - The caller's name.
 - What happened – a baseball-related accident, bicycle accident, fire, fall, etc.
 - How many people are involved.
 - The condition of the injured person--unconscious, chest pains, severe bleeding, etc.
 - What help is being given--first aid, CPR, etc.
- Do not hang up until the dispatcher hangs up. The dispatcher may be able to tell you how best to care for the victim.
- Continue to care for the victim until professional help arrives.
- Appoint someone to go to the street and look for the ambulance or fire engine and flag them down if necessary. This saves valuable time. Remember, every minute counts!

The AED is located in the shed next to the snack stand. the Access Code for the shed is 3-4-3-4

GOOD SAMARITAN LAWS

There are laws to protect you when you help someone in an emergency situation. The “*Good Samaritan Laws*” give legal protection to people who provide emergency care to ill or injured persons. When citizens respond to an emergency and act as a *reasonable* and *prudent* person would under the same conditions, Good Samaritan immunity generally prevails. This legal immunity protects you, as a rescuer, from being sued and found financially responsible for the victim’s injury. For example, a reasonable and prudent person would:

- Move the victim only if the victim’s life was endangered.
- Ask a conscious victim for permission before giving care.
- Check the victim for life-threatening emergencies before providing further care.
- Summon professional help by calling 911.
- **Continue to provide care until highly trained personnel arrive.**

Good Samaritan laws were developed to encourage people to help others in emergency situations. They require that the Good Samaritan use common sense and a reasonable level of skill, not to exceed the scope of the individual’s training in emergency situations. They assume each person would do his or her best to save a life or prevent further injury.

People are rarely sued for helping in an emergency. However, the existence of Good Samaritan laws does not mean that someone cannot sue. In rare cases, courts have ruled that these laws do not apply when an individual rescuer’s response was grossly or willfully negligent or reckless or when the rescuer abandoned the victim after initiating care.

FIRST AID PRIORITIES

- **MAINTAIN LIFE SUPPORT – KNOW CPR and the ABC’S OF LIFE.**
 - Airway
 - Breathing
 - Circulation
- **Rendering First Aid when a wound is actively bleeding:**
 - Cover wound with sterile gauze.
 - Apply direct pressure; if dressings become soaked with blood, apply new dressings over the old dressings.
 - Elevate the injured part above the level of the heart if possible and if you don’t suspect a fracture.
 - Send for medical assistance if uncontrolled.
 - While waiting for medical assistance, you may need to apply pressure at a pressure point. For wounds of the arms or hands, pressure points are located on the inside of the wrist (radial artery – where a pulse is checked) or on the inside of the upper arm (brachial artery). For wounds of the legs, the pressure point is at the crease of the groin (femoral artery). Steps 1 and 2 should be continued with use of the pressure points.
 - The final step to control bleeding is to apply a pressure bandage over the wound. Note the distinction between a dressing and a bandage. A dressing may be a gauze square applied directly to a wound, while a bandage, such as rolled gauze, is used to hold a dressing in place. Pressure should be used in applying the bandage. After the bandage is in place, it is important to check the pulse to make sure the circulation is not interrupted. When faced with the need to control major bleeding, it is not important that the dressings you will use are sterile. Use whatever you have at hand, and work fast! A slow pulse rate, or bluish fingertips or toes signal a bandage may be impeding circulation.

Appendix 1

Parents' Responsibilities and Code of Conduct

Parents' Responsibilities & Code of Conduct

- Fill out and promptly return any paperwork, most importantly medical history.
- If your child requires an Epi-pen for allergies, a parent or guardian **MUST** remain at all practices/games should medication need to be administered.
- Players who wear eyeglasses are encouraged to wear safety glasses.
- All players should wear their own helmets (lice prevention).
- Players are encouraged to wear a mouth guard, and male players should wear a cup.
- You are asked to make every effort to bring your child to all scheduled practices and games on time.
- Please let your coach know ahead of time when your child will not be able to attend games and/or practices.
- **Softball Pitchers in divisions 10U – 15U must wear a softball fielder's face mask while pitching during practices and games. League to provide two units per team.**
- **Softball Infielders in divisions 10U – 12U must wear a softball fielder's face mask while fielding during practices and games. League to provide two units per team.**
- DO NOT interfere with coaching staff and/or umpires. If you feel an issue needs to be addressed, please wait until after game/practice is completed.
- EVERYONE should be cheering words of encouragement to all players regardless of what team they play for.
- **Speed Limit is 5 mph** in the parking lots while attending any Solebury Little League function. Watch for small children, especially around the concession stand area.
- **No alcohol** is allowed in the complex.
- **No profanity.**
- **No smoking or tobacco use of any kind, including vapes.**
- All gates to the field must remain closed at all times.
- Observe all posted signs. Players and spectators should be alert at all times for foul balls and errant throws.
- **NO ONE** under **12** years of age is ever allowed in the concession stand without a parent/guardian.
- **NO ONE** is to leave their children at the concession stand unattended. The volunteers are there to maintain the concession stand, not to watch your children.
- Only two children 12 years and older are allowed to work in concession at a time.

Please ensure your children follow these rules while at the township/school fields (we all need to work together to ensure the safety of everyone):

- **No swinging bats or throwing baseballs** at any time within the walkways, common areas, and concession stand area.
- **No throwing balls** against dugouts, backstops, or concession stand at any time.
- No playing in the parking lots at any time.
- No throwing rocks.
- No climbing fences.
- During games, players must remain in the dugout area in an orderly fashion at all times.
- Please ensure your child cleans up his or her trash in the dugout after a game.
- Finally, do not expect the majority of children playing Little League baseball to have strong skills. We hear all our lives that we learn from our mistakes. Let's allow them to make their mistakes, but always be there with positive support to lift their spirits.

Failure to comply with any of the above may result in expulsion from Laurel Park or NH-S School Fields.

Appendix 2

Accident Notification Form

SBSA Little League Accident Notification Form

- Little League International provides a two-page accident notification form for download and completion, which can be found at the following location:

<https://www.littleleague.org/downloads/accident-claim-form/>

- In addition, copies are in the concession stand and available for all coaches.
- Each on-field incident should be reported to the SBSA Director of Safety via this form, completed by the coach responsible and on-site at the time of the incident.
- All Accident Notification Forms should also be sent to: **soleburytwpbasesballsoftball@gmail.com**

Appendix 3

Volunteer Information and Applications

Volunteer Information and Applications

- There are two separate, mandatory application requirements for anyone volunteering in any capacity.
- Little League International application form must be completed, and it can be downloaded directly from their website:

[Forms and Publications - Little League](#)

- The Commonwealth of Pennsylvania's clearance requirements for all youth volunteers:
 - **PA CHILD WELFARE (DHS) CLEARANCE online form:** <https://www.compass.state.pa.us/cwis/public/home>
 - Click on "CREATE A NEW ACCOUNT" and follow the instructions.
 - Pay with credit card.
 - **PA STATE POLICE CLEARANCE online form:**
[Pennsylvania Access To Criminal History - Home \(pa.gov\)](#)
 - Click on the yellow box for New Record Check (Volunteers Only) and follow the instructions.
 - Pay with credit card.
 - **FBI IDENTOGO FINGERPRINTING SERVICE online form:**
[IdentoGO](#)
 - Complete the information requested.
 - Pay with credit card.
 - The nearest IdentoGO site is located at:
Bucks County Intermediate Unit 22
705 N Shady Retreat Rd
Doylestown, PA 18901-2507

PLEASE NOTE:

- Little League has issued the following statement with respect to Background checks – these are required each year using the current form available on their website:
 - "All local Little Leagues are required to conduct background checks on managers, coaches, board of directors members, and any other persons, volunteers, or hired workers, who provide regular service to the league and/or have repetitive access to, or contact with, players or teams. Individuals are also required to complete and submit a Little League Volunteer Application to their local league."
- Detailed clearance information can be found on "The Kids Safe" website at the link below:
[Keep Kids Safe \(pa.gov\)](#)
 - *All certifications must be turned in prior to assuming duties as a coach or volunteer.*

Appendix 4

Preseason Coaches' Clinic Information

Pre-Season Safety & Coaches' Clinics

Schedule

The Solebury Baseball and Softball Program's clinics will be on a Saturday morning in March before practices begin for all teams. The exact date will be determined by the board and all coaches will be notified in advance.

1. The Safety Clinic will begin at 9:00 AM at the Laurel Field Snack Stand. At least one coach/manager from each team is required to attend.
2. The Field Maintenance Clinic and game preparation introduction/instruction will immediately follow the Safety Clinic at Laurel Field. At least one coach/manager from each team is required to attend.
3. The Coaches' Clinic will immediately follow the Field Maintenance Clinic at Laurel Field, breaking out by Division at each Division's respective field for basic fundamental training on play, rules, and equipment use.

The Safety Clinic will discuss the following topics

1. League rules for Coaches' First Aid and CPR/AED certifications (see next page) and location of field AED
2. Location and use of Accident Occurrence Form and first aid kits
3. Location, proper use, and reordering process for ice packs
4. League rules regarding on-deck batters, heart guards, softball face mask, helmet inserts, and other protective equipment.
5. League rules for catcher equipment, sliding, and hit batsmen
6. League rules and procedures for thunder and lightning
7. League app Sports Connect/GameChanger do's and don'ts
8. League COVID-19 policies and procedures

The Field Maintenance Clinic will discuss the following topics

1. Demonstration of tarp set up/installation and use, and unique field maintenance for respective fields
2. League rules for use of tractor, infield maintenance, and drying agents
3. Demonstration and explanation of league rules regarding proper field raking
4. Explanation of league requirements for the trash receptacles, grill, and for field conditions after games

The Coaches' Clinic will discuss the following topics

Coaches will be instructed on information unique to each individual league bracket including:

1. TEE BALL – Packets to be given out with drills and instructions from Little League International and unique field maintenance
2. ROOKIE – Field set up and reinforcement of acceptable conduct with umpires.
3. MINORS – Field set up and reinforcement of acceptable conduct with umpires.
4. MAJORS - Score board set up/installation and use, and unique field maintenance. Reinforcement of acceptable conduct with umpires.
5. SOFTBALL - Demonstration of tarp set up/installation and use, and unique field maintenance. Reinforcement of acceptable conduct with umpires.



American Red Cross

American Red Cross First Aid/CPR/AED Training

At least one coach/manager from each team is required to hold a current certification.

First Aid/CPR & AED certification will be online or equivalent using link below:

[Adult, Child and Baby First Aid/CPR/AED Online \(redcross.org\)](https://www.redcross.org/firstaid/cpr/aed/online)

Adult, Child and Baby First Aid/CPR/AED Online

Course description:

This course does not meet OSHA requirements for workplace certification. Many workplaces require training delivered by an instructor to meet OSHA requirements and do not accept certificates of completion from an online-only course. If you are seeking a certificate that meets OSHA requirements, enroll in our Adult and Pediatric First Aid/CPR/AED Blended Learning Course or Instructor-Led Training Course. This online course will prepare you to recognize and care for emergencies. The course features award-winning simulation learning, an interactive experience where you will respond to real-world emergencies in a virtual setting to help prepare you to recognize and respond to a variety of first aid, breathing, and cardiac emergencies involving adults, children, and infants. This course requires a PC or tablet with a high-speed Internet connection. This course is not supported on smartphones. This course does not work with Internet Explorer.



Online

- Work at your own pace
- Engaging and Interactive courses
- Start taking your course immediately
- Course access after completion

Course Length: approximately 2 hours 45 minutes to complete the course

Appendix 5

Safety Information

SAFETY HIGHLIGHTS 2026

CPR/AED Training

- At least one coach from each team in attendance is required to be currently certified - see Appendix 4 for online course

Volunteer Background Checks

Any coach, assistant, and volunteer must have submitted their Volunteer Application/Criminal Background check/Fingerprinting, etc., to Division Commissioner or online submission.

Field Safety

- Only players, managers, coaches, and umpires are permitted on the playing field or in the dugout during games and practice sessions. No exceptions!
- There is NO on-deck circle for any of the fields. This is official Little League policy and should be strictly enforced by all coaches and parents.

Player Safety

- Catchers must wear a catcher's helmet, mask, throat guard, long model chest protector, shin guards, and protective cup with athletic supporter at all times including practices and games. This includes warming up pitchers.
- Softball Pitchers in divisions 10U – 15U must wear softball fielders' face mask while pitching during practices and games. League to provide two units per team.
- Softball Infielders in divisions 10U - 12U must wear softball fielders' face mask while fielding during practices and games. League to provide two units per team.
- It is strongly recommended that every player, because of changing positions and potential to pitch (including pitching position in robo ball), wear a chest guard. Robo ball "pitchers" should wear a helmet.
- It is strongly recommended that all baseball pitchers wear hat inserts for skull protection beginning at the Minor's level.
- Follow pitch counts as outlined by Little League International.
- No child is to be left unattended at a practice or a game. As a coach/assistant, it is your job to make sure that each child leaves practices/games with a parent/guardian.

Accident Reporting

The most important assistance you can provide is to call for professional help if a child, coach, umpire, manager, or volunteer is injured. Make the call quickly and follow these steps:

- Dial 9-1-1
- Give the dispatcher the necessary information including the nature of injury, child's age, and history of any medical illness
- Know the location!
 - Laurel Park Address: 6640 Laurel Road, New Hope, PA
Crossroads are Sugan and Laurel Roads just off Route 263
 - New Hope Solebury High School Fields: 180 West Bridge Street, New Hope, PA

First Aid Kits and AED

- Make sure you always have a first aid kit, safety manual, medical release forms, and communications at all practices and games.
- Always maintain your first aid kits. Should you use any supplies, please replace them immediately from extra supplies located in the concession stand or contact the Safety Director to do so.
- A complete first aid kit and AED is also located in the shed next to the snack stand. Ensure you know this combination: **3-4-3-4**

Filing an Accident Report

What to Report

- An incident that causes any player, manager, coach, umpire, or volunteer to receive medical treatment and/or first aid must be reported on the Accident Notification Form and then given to the Director of Parks and Recreation (Dudley Rice). The forms can be found near the first aid equipment in the snack stand. Please note that this includes even passive treatments such as the evaluation and diagnosis of the extent of the injury and periods of rest.

When to Report

- All incidents should be reported within 24 hours but ideally immediately. The Director (Dudley Rice) will then contact the parents of injured, injured party, or the Director of Safety (Ken Bernard) within 24 hours.

How to Make the Report

- Reports incidents by using the Accident Notification Form.
- At a minimum the following must be provided:
 - Name and phone number of individual involved
 - Date, time, and location of incident
 - Detailed description of incident
 - Estimation of the extent of injury
 - Name and phone number of person reporting the incident

Player's Medical History and Allergies

Familiarize yourself with the medical history of each player, taking note of any chronic medical condition such as asthma or any allergies such as bee stings, as well as eyeglasses, contact lenses, etc.

Stay abreast of any changes to the latest COVID protocols.

Little League Accident Insurance Claim Forms and Information

[Forms and Publications - Little League](#)

Appendix 6

Approved Bats

Little League Approved Bats for 2026

Little League International constantly monitors and assesses the safety of bats and has assembled an online resource page dedicated to baseball/softball bat information. Access this resource via the link below to find the latest bat information, including the current Little League Baseball rules and regulations governing bats, definition of terms, the moratorium on the use of composite bats, and a series of frequently asked questions, with answers and licensed bat lists. **SBSA strictly follows the bat guidelines established by Little League International for both baseball and softball.**

<https://www.littleleague.org/playing-rules/bat-information/>